**INTERNSHIP EVALUATION FORM FOR FIELD SUPERVISOR**

|  |  |  |
| --- | --- | --- |
| Student Name | : |  |
| Student ID | : |  |
| Department | : |  |
| Program of Study | : |  |
| Field Supervisor | : |  |
| Institution of Internship | : |  |

The evaluation details for the internship are as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Evaluation Aspects** | **Weight of Grades (100%)** | **Component Score**  **(0-100)** | **Weighted Score** |
| 1 | Attendance, Discipline, and Ethics | 20% |  |  |
| 2 | Understanding of Problems and Solutions | 20% |  |  |
| 3 | Teamwork | 20% |  |  |
| 4 | Outputs from the Internship Institution | 20% |  |  |
| 5 | Internship Report Book | 20% |  |  |
| Total Score | | 100% |  |  |

Notes:

Surabaya, …………… 20..

Internship Supervisor,

Signature

Full Name

|  |  |
| --- | --- |
| **Score** | **Final Grade** |
| 86,00-100,00  78,00-85,99  70,00-77,99  62,00-69,99  54,00-61,99  40,00-53,99  0,00-39,99 | A  AB  B  BC  C  D  E |

**INTERNSHIP EVALUATION FORM FOR LECTURER ADVISOR**

|  |  |  |
| --- | --- | --- |
| Student Name | : |  |
| Student ID | : |  |
| Department | : |  |
| Program of Study | : |  |
| Internship Lecturer Advisor | : |  |
| Institution of Internship | : |  |

The evaluation details for the internship are as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Evaluation Aspects** | **Weight of Grades (100%)** | **Component Score**  **(0-100)** | **Weighted Score** |
| 1 | The tasks performed at the institution | 40% |  |  |
| 2 | Mastery of internship materials | 20% |  |  |
| 3 | Presentation skills | 20% |  |  |
| 4 | Appearance and attitude (soft skills) | 20% |  |  |
| Total Score | | 100% |  |  |

Notes:

Surabaya, …………… 20..

Internship Advisor Lecturer,

Signature

Full Name

|  |  |
| --- | --- |
| **Score** | **Final Grade** |
| 86,00-100,00  78,00-85,99  70,00-77,99  62,00-69,99  54,00-61,99  40,00-53,99  0,00-39,99 | A  AB  B  BC  C  D  E |